

RECORD OF PROCEEDINGS
Minutes of Newton Falls Exempted Village Schools Regular Meeting
July 30, 2014 at 5:00 pm. – Jr./Sr. High School Board Room

President, Mr. Don Baker, called the regular meeting of the Newton Falls Board of Education to order at 5:00 p.m.

FLAG SALUTE

ROLL CALL: Mr. Baker, Mr. Ballas, Mrs. Davis, Mrs. Koontz, Mr. Powell

Hearing of Individuals

None

Committees and/or Delegations – Related to the Agenda, Education, and Committee Report

Legislative Liaison – Mr. Don Baker

None

Finance Committee – Mr. Brent Powell

None

Athletic Council – Mrs. Brenda Koontz and Mr. Brent Powell

None

Trumbull County Career & Technical Center – Mrs. Debra Davis

No July meeting

Minutes

Mrs. Koontz moved and Mr. Powell seconded the following motion:

#140-2014

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education approve the minutes from the June 12, 2014, regular meeting, and the June 30, 2014 special meeting.

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

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Treasurer's Report and Recommendations

A. Report

Audit

The GAAP audit is complete. The final report will be done next week, and the state auditors will return to wrap everything up. Everything should be completely done sometime in August.

Bus

As you know, Steve Maas has resigned as Transportation Supervisor, and we are in need of a bus as soon as possible. I have been going over numbers to see if there is any opportunity to save money in the transportation department. Unfortunately, I'm not seeing much of an opportunity. Per the negotiated agreement, we cannot reduce our driving force below eleven full time drivers. That eliminates the possibility of outsourcing transportation, reducing busing, or even consolidating routes at this time. The company we use for our special education transportation received a grant to study the possibility of shared transportation in the county, but at this point that is in a research phase, and our current negotiated agreement doesn't support that option. If we would hire an outdoor maintenance person, and combine the maintenance supervisor and transportation supervisor positions, it would actually cost us more than we are paying now. If we share a transportation supervisor with another district, the savings would be \$15,000 or less depending on the salary. I think our best bet at this time is to replace the transportation supervisor position as it sits currently.

Capital Conference

We need to decide if anybody is going to Capital Conference this year.

Financial Reports

Mrs. Koontz moved and Mr. Powell seconded the following motion:

#141-2014

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education approve the financial reports for the month of June 2014, and the short term investments made by the Treasurer which yielded \$1,742.09 for the general fund and \$1.52 for the cafeteria fund.

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

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Payment of Invoices

Mrs. Koontz moved and Mr. Powell seconded the following motion:

#142-2014

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education approve payment of the following invoices.

Leaf	\$2,499.00
Knight Sound & Lighting	\$1,050.00
Sherwin Williams	\$1,611.20

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

Tuition Reimbursement

Mrs. Koontz moved and Mr. Powell seconded the following motion:

#143-2014

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education approve the tuition reimbursement according to the negotiated agreement as listed:

NAME/ UNIVERSITY	COURSE TAKEN	SEMESTER HOURS	\$AMOUNT
Jessica Blank/ Bowling Green State University	Statistics in Education; Methods/Material Teaching Reading	6	\$ 1,272.00
Heather Criazzo/ Walden University	Discipline in Secondary Classroom; Succeeding with Difficult Students	4	\$ 300.00
Scott Kernen/ Concordia University	Principals of Coaching and Leadership	4	\$ 920.00
Leah Marsh/ Edinboro University	Introduction Education Leadership/Collaborating Lead Evaluation; Secondary Principal Internship	9	\$ 3,061.05
Total			\$ 5,553.05

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

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FY15 Certificate of Estimated Resources

Mrs. Koontz moved and Mr. Powell seconded the following motion: **#144-2014**

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education approve the FY15 Certificate of Estimated Resources as presented.

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

FY15 Permanent Appropriations

Mrs. Koontz moved and Mr. Powell seconded the following motion: **#145-2014**

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education approve the FY15 Permanent Appropriations as presented.

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

Milk and Bread Bids

Mrs. Koontz moved and Mr. Powell seconded the following motion: **#146-2014**

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education accept the following bids for the cafeteria program for the 2014/2015 school year as follows:

Dean Dairy	Milk Products
Nickles Bakery	Bread Products

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

Donations

Mrs. Koontz moved and Mr. Powell seconded the following motion: **#147-2014**

BE IT RESOLVED, that upon the recommendation of the Treasurer of Schools, the Newton Falls Board of Education accept the following donations:

Amvets	Girls' Basketball	\$100.00
Athletic Boosters	Golf	\$1,080.00

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ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

Superintendent's Report and Recommendations

A. Report

We have 12 route buses. Bus 19 is offline because of issues with the steering column, and the floor boards are rotting which makes the seats unsafe. Also, two other buses have issues with the steering columns as well, and one is a gasoline bus so it only gets two miles to a gallon. These three buses did not pass inspection. Parts are scarce due to the age of the buses. Since we had a bus totaled in the spring, we have a serious shortage. We need another bus in order to function for school starting.

The field behind the middle school was brush hogged, and work was performed to remove stumps. There are a ton of rocks and debris buried there. It was evidently used as a dumping ground during the construction project. The rocks and debris are rising to the surface. The custodians worked to clean it up, but it's going to be a long, expensive process over several years. We will have to bring in topsoil and keep working on it.

Mrs. Koontz

I have some great prospects for getting financial help with the field. It would help if I know our goal. Could we get some estimates on topsoil?

Mr. Woodard said that he will ask Mike to get a topsoil estimate. We may also need to check out drain tile. We will have to see how the field weathers as we clean it out.

We still need to hire two teachers. We need a 1st grade teacher for Katie Bush, and a casual employee for physical education/study hall. We did not have any applicants with a physical education/social studies certification. A casual employee would be paid at the substitute rate for sixty days, then we would have to put them on the salary schedule and give them insurance. We have several prospects for this position.

I spoke to the police chief. They have it narrowed down to two people with the notes and threats. They are trying to get the prosecutor's office involved to get things moving.

B. Recommendations

Certificated

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Employment – Jennifer Schlaubach

Mrs. Koontz moved and Mr. Powell seconded the following motion:

#148-2014

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Newton Falls Board of Education employ Jennifer Schlaubach as Jr./Sr. High School Language Arts/Social Studies teacher of the 2014/2015 school year effective August 29, 2014.

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

Classified

Employment - Supplemental

Mrs. Koontz moved and Mr. Powell seconded the following motion:

#149-2014

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Newton Falls Board of Education employ the following for supplemental contracts for the 2014/2015 school year:

Andrew Apisa
Christopher Ault
Phillip Ciavarella

Assistant Football Coach
Assistant Football Coach
Assistant Football Coach

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

Resignation – Steve Maas

Mrs. Koontz moved and Mr. Powell seconded the following motion:

#150-2014

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Newton Falls Board of Education accept the resignation of Steve Maas as transportation supervisor effective August 15, 2014.

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

Capital Conference

Mrs. Koontz moved and Mr. Powell seconded the following motion:

#151-2014

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BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Newton Falls Board of Education send Brenda Koontz as delegate, and Brent Powell as alternate delegate, to the Capital Conference on November 9, 10, 11, & 12, 2014, and BE IT FURTHER RESOLVED, Brenda Koontz, Brent Powell, Debra Davis, and Dawn Meeks be authorized to attend this conference with all expenses paid by the District.

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

Items Too Late For The Agenda

None

Old Business

None

Second Reading of Policy IGBEA-R

Mrs. Koontz moved and Mr. Powell seconded the following motion:

#152-2014

Second reading of Policy IGBEA-R

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

New Business

#153-2014

**RESOLUTION DECLARING THAT A CASE OF
URGENT NECESSITY EXISTS AND DISPENSING
WITH STATUTORY BIDDING PROCEDURES
(O.R.C. §3313.46)**

The Board of Education of the Newton Falls Exempted Village School District, Newton Falls, Ohio, met in regular session on the 30th day of July, 2014 at the offices of said Board with the following members present:

Mr. Ballas

Mrs. Koontz

Mrs. Davis

Mr. Powell

Mr. Baker

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The Treasurer advised the Board that the notice requirements of O.R.C. 121.22 were complied with for the meeting.

Mr. Ballas moved the adoption of the following resolution:

WHEREAS, one (1) of the District's buses is unsafe to transport students due to the lack of replacement parts necessary to address current mechanical issues, and therefore no longer can be used to safely transport students as the District is unable to repair said bus; and

WHEREAS, if the District does not take action to replace the bus as soon as possible, the Board will have an insufficient number of buses to safely transport students at the beginning of the 2014-2015 school year as required by O.R.C. §3327.01;

WHEREAS, the District has an immediate and continuing need for safe transportation of students, which will require the replacement of said bus in order to safely transport all of the eligible students at the beginning of the 2014-2015 school year as required by O.R.C. §3327.01; and

WHEREAS, compliance with the procedures for the advertisement of bids prescribed by O.R.C. §3313.46 would delay the purchase of the necessary bus for an excessive period, thereby preventing the District from providing its students with transportation at the beginning of the 2014-2015 school year as required by O.R.C. §3327.01, and risking the safety of the students through continued use of the bus with unresolved mechanical issues.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Newton Falls Exempted Village School District, Newton Falls, Ohio, that:

Section 1: It is hereby found, determined, and declared, pursuant to and in accordance with O.R.C. §3313.46, that there is an urgent necessity for the purchase of one (1) school bus.

Section 2: It is further found, determined, and declared that compliance with the procedures for the advertisement for bids prescribed by O.R.C. §3313.46 would delay the acquisition of the one (1) school bus for an excessive period, which may pose an undue threat to the safety of the District's students, and further would prevent the District from providing its students with transportation at the beginning of the 2014-2015 school year as required by O.R.C. §3327.01.

Section 3: In lieu of the procedures prescribed by O.R.C. §3313.46, the Superintendent, Treasurer, and/or their designees are hereby authorized and directed to solicit proposals or otherwise obtain the services of a vendor and enter into a contract, on behalf of this Board, for the immediate purchase of one (1) school bus.

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Section 4: It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Mrs. Koontz seconded the motion that the above Resolution be adopted, and upon roll call, the vote was as follows:

Mr. Ballas, Aye

Mrs. Koontz, Aye

Mrs. Davis, Aye

Mr. Powell, Aye

Mr. Baker, Aye

I hereby certify that the foregoing is a true, correct, and accurate excerpt from the minutes of the regular meeting of the Board of Education of the Newton Falls Exempted Village School District held on the 30th day of July, 2014, showing the adoption of the Resolution set forth above.

Dawn Meeks, Treasurer/CFO
Newton Falls Exempted Village School District
Newton Falls, Ohio

Communications

Mrs. Koontz asked Mr. Woodard who would be conducting the interviews for the Transportation Supervisor position. Mr. Woodard responded that the Superintendent and Treasurer would be conducting the interviews.

Executive Session

#154-2014

Mrs. Koontz moved and Mr. Powell seconded the motion to enter into executive session at 5:49 p.m. with possible action to follow.

WHEREAS, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

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- A. To consider **one or more, as applicable**, of the check marked items with respect to a public employee or official:
1. ☐ Appointment
 2. ☐ Employment
 3. ☐ Dismissal
 4. ☐ Discipline
 5. ☐ Promotion
 6. ☐ Demotion
 7. ☒ Compensation
 8. ☐ Investigation of charges/complaints (unless public hearing requested)
- B. To consider the purchase of property for the public purposed or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.**
- E. Matters required to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the Newton Falls Exempted Village Schools District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on items A7, D as listed above.

ROLL CALL: Ayes: Mrs. Koontz, Mr. Powell, Mr. Ballas, Mrs. Davis, Mr. Baker
MOTION CARRIED

The Board came out of Executive Session at 5:57 p.m.

Adjournment

#155-2014

Mrs. Davis moved and Mr. Ballas seconded the motion to adjourn the meeting at 5:57 p.m.

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ROLL CALL: Ayes: Mrs. Davis, Mr. Ballas, Mrs. Koontz, Mr. Powell, Mr. Baker
MOTION CARRIED

Treasurer

Board President

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